



**Area Agency on Aging Palm Beach/Treasure Coast, Inc.**

**Executive Committee Agenda**

**September 17, 2019**

4400 N. Congress Avenue, West Palm Beach, FL 33407

- I. Call to Order
  - a. Roll Call
- II. Meeting Minutes Approval
  - a. Executive Committee Meeting August 13, 2019 – Motion to Approve
- III. Chair Receives Public Comment Cards and Disclosure of Voting Conflict
- IV. Appointments
  1. Finance Committee
- V. Award Recognition and/or Presentations

None
- VI. Public Comment
- VII. Consent Agenda
  - a. Additions/Deletions/Substitutions
  - b. Approval of Consent Agenda
    1. RECEIVE AND FILE:  
Letters to Landlord at 4400 North Congress Avenue.
    2. RECEIVE AND FILE:  
CAP Update with the Department of Elder Affairs.
    3. RECEIVE AND FILE:  
DOEA annual site visit for 2018 is scheduled for October 15<sup>th</sup> to October 18<sup>th</sup>.
    4. RECEIVE AND FILE:  
Discontinuance of the Petty Cash policy.
  - c. Discussion of Pulled Consent Agenda Items
- VIII. Regular Agenda
  - a. Additions/Deletions/Substitutions
  - b. Regular Business
    1. DISCUSSION ON:  
Status of Accreditation from Nonprofits First.

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2. MOTION TO APPROVE:  
PBSO – AAA State Law Enforcement Fund Agreement for 2019/2020.
  3. MOTION TO APPROVE:  
Termination of policy and practice to issue payroll advances or employee loans.  
(under separate cover)
  4. DISCUSSION ON:  
Palm Beach County Commission Actions Taken September 10, 2019. (verbal)
  5. DISCUSSION ON:  
Establishment of a Highly Functioning Finance Committee. (verbal)
  6. DISCUSSION ON:  
Financial Recovery Plan. (verbal)
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- IX. CEO Comments
  - X. Chair Comments
  - XI. Executive Committee Comments
  - XII. Adjourn